



Institute of Transportation Engineers

Indiana Section

www.indianaite.org

DOUG A. VALMORE – PRESIDENT
JEFF HILL – VICE-PRESIDENT
GARY MROCZKA – TREASURER

ED COX – SECRETARY
RICH ZIELINSKI – DIRECTOR
ERICKA W.H. MILLER – PAST-PRESIDENT

SECTION BOARD MEETING MINUTES

Date/Time: June 4, 2015 at 11:30 a.m.
Location: PB
Attendees: Doug Valmore – President
Jeff Hill – Vice President
Gary Mroczka – Treasurer
Rich Zielinski – Director
Ericka Miller – Past-President
Ed Cox – Secretary

ADMINISTRATIVE

- Doug called the meeting to order at 11:30
- **Old Action Items:**
 - Arrange for webinar in northern Indiana – Doug has confirmed that Alan Holderread is the designated liaison for this webinar. Doug confirmed that notices will go out the week of June 4, 2015
 - Follow up on unpaid dues – Unpaid members were assigned to the Board for follow up. Ericka and Rich have started this follow up. Jeff, Gary, Doug, and Ed still need to perform their follow up.
 - Jeff will follow up with Purdue regarding the Scholarship Dinner invoice – need to determine why the bill was higher than the previous year – Jeff is still working with Purdue to finalize. He has received a \$50 refund to date.
- **May Meeting Minutes:** Notes from the May Meeting were presented for approval. Motion - Doug, Second - Gary, Approved – Unanimous.
- **New Membership Applications:** The following new member applications were reviewed:
 - Adam Higgins
 - Adam Tyra
 - Rick Freije
 - Michael Milts
 - Jessica Kruger

Doug moved to approve all applicants; Erika seconded. Approved - unanimous.

FINANCIAL

- **Cash Flow Report** – Gary presented the cash flow report as of 6/1/15.
- **Polo Expense** – Ericka has one order for a shirt at this time. Will order 1 Medium, 1 Large, 2 X-Large to keep in stock. This is to meet the minimum order requirements.

- Thomas Hall of the Purdue Chapter had contacted board regarding national meeting in Hollywood Florida. Board made decision to send \$500 to assist.

COMMITTEE UPDATES

Committee	Liaison	Discussion Items
Technical Program	Hill/Valmore	The Technical Topics have been finalized.
Membership/Social	Zielinski	The social calendar has been finalized. The Board noted that in the future, the social schedule needs to be established earlier in the year.
ITE/LTAP Summer Seminar Committee	Hill	The Committee is meeting monthly. Venue, menu, and topics/speakers are identified. The Committee is currently solidifying speaker commitments. The Board will be expected to moderate the sessions. Jeff noted that Andy Lutz has been confirmed as the Keynote Speaker.

Scholarship	Zielinski/Mrocza	Rich has forwarded Gary the scholarship recipient information. Gary will coordinate payment through each school prior to beginning of the Fall Semester.
Scholarship Golf	Zielinski/Mrocza	<p>The Committee has met regularly. Door prize solicitation letters have been sent. The Committee will follow up with solicitation in May and June.</p> <p>The outing will include a putting competition this year. A third-party firm will provide a \$5,000 prize at a cost of \$4 per participant. The Board approved an increase in the Golf registration fee by \$5 (to \$60), partially to fund this expense, and partially to account for inflation.</p>
District Annual Meeting		GLD is not hosting in 2015. Gary have volunteered to serve as the Indiana Section liaison for the joint GLD/Midwestern District meeting in Chicago in 2016.
Audit	Mrocza	Kim requested that Jeff provide her with the report in October or November.
Nominations	Valmore	Will need to consider new Director options in late summer. There was a discussion about moving to a two-year Treasurer/Secretary term. This is still being considered.

PROGRAM: UPCOMING EVENTS

ITE/LTAP Seminar – July 16th, 2015

June Social – Airport Control Tower Tour – June 8th, 2015

KIB Volunteer Event – Tentative date of July 10, 2015. Confirmation will be sent.

Citizens Energy Tour – August 6th, 2015, 3:30 to 4:30

ACTION ITEMS

- Gary M will complete necessary arrangements for August 6 tour of Citizens Energy
- Gary M will follow up again regarding the Star Chapter referral credit
- Jeff H will send out a save the date for all of the upcoming events
- Rich will follow up with Robert Montgomery regarding membership questions
- Doug will set up the KIBI event up on website
- Rich will follow up with the Scholarship Golf Event progress and report back in July meeting
- Gary will send out monthly reminders to members that have not paid dues
- Ed will send out contact list of members that have not paid dues
- Rich will follow up with the Mayor of Terre Haute as a potential speaker at ISU student chapter

OTHER BUSINESS

ISU Student Section Meeting

All Board Members have confirmed attendance. Potential speakers discussed. Options included Mayor of Terre Haute and Steve Witt of Economic Development. Rich will follow up with the Mayor as first option

Joint district meeting in Chicago this year. Michigan is the lead, Gary will represent the Board

Upcoming Board Meetings

7/2/15, 11:30am-1:30pm (Clark Dietz)
8/6/15, 11:30am-1:30pm (Fishers City Hall)
9/3/15, 11:30am-1:30pm (AECOM)
10/1/15, 11:30am-1:30pm (INDOT TMC)
11/5/15, 11:30am-1:30pm (Structurepoint)
12/11/15, 10:00am-11:30am (Holiday Lunch)

Adjourn – 1:20